

NATIONAL LAND TRANSPORT AUTHORITY

Application for a personalised registration mark

Disclaimer

"Allocation of the registration marks will be strictly on a 'first come, first serve' basis."

The NLTA reserves the right not to entertain any application without prejudice to the applicant.

**** Please scroll down to proceed to application form.**

Terms and conditions

- 1.** It is the responsibility of the applicant to provide true and accurate information.
- 2.** The Road Traffic (Personalised Registration Mark for Motor Vehicle) Regulations 2021 (hereinafter referred to as 'Regulations') shall have precedence on any of the forgoing terms and conditions, as the case may be.
- 3.** Reservation or purchase of personalized registration mark for individuals will be done using the National Identity Card or any other means of identification provided under the Regulations.
- 4.** For the purchase of a personalized registration mark, the applicant should be the registered owner/lessee of the vehicle.
- 5.** Reservation or purchase of a personalized registration mark for registered companies will be done using the Business Registration Number (BRN).
- 6.** Registered companies are requested to bring their certificate of incorporation when calling at the NLTA Office.
- 7.** No request for cancellation or refund will be entertained once the registration mark has been approved.
- 8.** For vehicles on lease:

Financial Lease - Reservation of a personalized registration mark shall be done by the lessee.

Operating Lease - Reservation of personalized registration mark shall be done by the lessor.
- 9.** A person shall, not later than 6 months after having acquired a personalized registration mark, register his motor vehicle in accordance with the Road Traffic Act (Registration of Motor Vehicles and Trailers) Regulations 2016.
- 10.** Once the request is approved, the applicant will be notified via email and will have to complete procedures at the counter of NLTA, Cassis for the implementation of the registration mark or the reservation of that registration mark against payment of Rs5,000 failing which the application may be cancelled.
- 11.** Payments shall be strictly done by credit/debit cards or cheque only.

- 12.** A service charge of 1.725% will be applicable for payment over Rs 25,000 by cards.
- 13.** It is to be noted that the reservation fee of Rs. 5,000 excludes the implementation fee.
- 14.** Implementation of these new series of personalized registration on PSV licensed vehicles will not be entertained except for contract cars.

Schedule of Fees

| | Rs |
|--|-----------|
| Reservation of a personalised registration mark for a period of 6 months | 5,000 |
| Issue of personalised registration mark with – | |
| (a) any combination of 3 letters followed by any number between 1 and 9999 | 50,000 |
| (b) any combination of 4 letters followed by any number between 1 and 9999 | 75,000 |
| (c) any combination of 5 letters followed by any number between 1 and 9999 | 100,000 |
| (d) any combination of 6 letters followed by any number between 1 and 999 | 125,000 |
| (e) any combination of 7 letters followed by any number between 1 and 99 | 150,000 |
| (f) any combination of 8 letters followed by any number between 1 and 9 | 175,000 |
| (g) grouping of alphabets up to 9 letters, on a first come first serve basis | 200,000 |
| Assignment of a personalised registration mark to a donor motor vehicle | 10,000 |
| Transfer of a personalised registration mark to a heir against affidavit | 10,000 |
| Transfer of a personalised registration mark to a company in which owner of vehicle is a shareholder or director | 50,000 |
| Copy of entries from register | 5,000 |