

### 3. APPLICATION FOR PSV (TAXI) LICENCES

<b>PSV (Taxi) Licence</b>	<b>Policy</b>	<b>Documents to be produced</b>	<b>Remarks</b>
<b>New Application</b>	Upon enquiry – Refer to Licensing Board.	<ol style="list-style-type: none"><li>1. Birth Certificate and Identity Card of applicant and Certificate of Character (Original &amp; Photocopy)</li><li>2. Recent CEB or CWA or Mauritius Telecom bill on applicant's name (Original &amp; Photocopy)</li><li>3. Taxi driving licence (Original &amp; Photocopy)</li><li>4. Employment Service Registration Card (Original &amp; Photocopy)</li><li>5. Rough sketch showing the exact location of the residence of the applicant.</li><li>6. Two (2) RECENT passport-sized photographs.</li></ol>	

<p><b>Transfer of licence</b></p>	<p>Upon enquiry – Refer to Licensing Board.</p> <p>General Transfers according to Section 93 of RTA.</p> <ol style="list-style-type: none"> <li>1. Transfer, on a case to case basis, to Full Time – 5 years’ continuous employment in the same taxi as Full Time Driver. Contribution to CSG (Receipt of payment).</li> <li>2. Transfer to Part Time – Not applicable.</li> <li>3. Transfer to next kin.</li> </ol>	<p><b>Death of Licensee:</b></p> <p>In case of death, death certificate and an affidavit from all heirs to be submitted.</p> <p>Successor to submit a clean certificate of character.</p> <p><b>Incapacity:</b></p> <p>A Government Medical Certificate and a certificate from the Ministry of Social Security to be submitted (incapacity). Representative of licensee to submit a clean certificate of character.</p> <p><b>Bankruptcy:</b></p> <p>In case of bankruptcy, a letter from CBRD to be submitted.</p>	<p>Section 93 of RTA refers: In the event of death of licensee, incapacity, bankruptcy or liquidation of the business.</p> <p>If any one of either holder of licence or FT driver has not a clean Certificate of Character, clean criminal record, application not to be considered.</p> <p style="text-align: center;"><b>Sworn Affidavit to be produced.</b></p>
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<p><b>Mutual Transfer / Change of BOP</b></p>	<p>Upon enquiry – Refer to Licensing Board.</p> <ol style="list-style-type: none"> <li>1. Mutual transfers on a case to case basis.</li> <li>2. Holder of licence must have operated at initial base of operation for at least 3 years to be eligible to apply for mutual transfer or temporary relocation under Section 80 (5) of RTA.</li> </ol>	<p>For both holders of licence and FT driver: Clean Certificate of Character. Clean Criminal Record. Valid Driving Licence.</p> <p>No objection letter from 2/3 of holder of taxi Licences located at proposed BOP.</p> <p>Holder of licence and FT driver applicable. PT driver not applicable. Document to be produced with details of FT driver.</p>	<p>Section 80(5) of RTA as amended: ‘NLTA may, on an application made by the holder of a taxi licence, authorize him to operate, in addition to his existing base of operation, in another location on a temporary basis and subject to such terms and conditions as NLTA may determine’.</p>
<p><b><u>Renewal of Public Service Vehicle (Taxi) Licence</u></b></p>	<p>Renewal every 3 years.</p>	<ol style="list-style-type: none"> <li>1. Registration Books</li> <li>2. Insurance Certificate</li> <li>3. Certificate of Fitness</li> <li>4. Identity Card</li> <li>5. Clearance Certificate for Taxi Owners Welfare fund.</li> <li>6. Clearance of Certificate of Character.</li> </ol>	<p>Enquiry will be conducted if licensee does not have a clean Certificate of Character.</p>