3. **APPLICATION FOR PSV (TAXI) LICENCES**

<table>
<thead>
<tr>
<th>PSV (Taxi) Licence</th>
<th>Policy</th>
<th>Documents to be produced</th>
<th>Remarks</th>
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<tbody>
<tr>
<td></td>
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<td>2. Recent CEB or CWA or Mauritius Telecom bill on applicant’s name (Original &amp; Photocopy)</td>
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<td>3. Taxi driving licence (Original &amp; Photocopy)</td>
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<td>4. Employment Service Registration Card (Original &amp; Photocopy)</td>
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<td>5. Rough sketch showing the exact location of the residence of the applicant.</td>
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<td>6. Two (2) RECENT passport-sized photographs.</td>
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| **Transfer of licence** | **Upon enquiry – Refer to Licensing Board.**  
General Transfers according to Section 93 of RTA.  
1. Transfer, on a case to case basis, to Full Time – 5 years’ continuous employment in the same taxi as Full Time Driver. Contribution to CSG (Receipt of payment).  
2. Transfer to Part Time – Not applicable.  
3. Transfer to next kin. | **Death of Licensee:**  
In case of death, death certificate and an affidavit from all heirs to be submitted.  
Successor to submit a clean certificate of character.  
**Incapacity:**  
A Government Medical Certificate and a certificate from the Ministry of Social Security to be submitted (incapacity). Representative of licensee to submit a clean certificate of character.  
**Bankruptcy:**  
In case of bankruptcy, a letter from CBRD to be submitted. | **Section 93 of RTA refers:**  
In the event of death of licensee, incapacity, bankruptcy of liquidation of the business.  
If any one of either holder of licence or FT driver has not a clean Certificate of Character, clean criminal record, application not to be considered.  
**Sworn Affidavit to be produced.** |
| Mutual Transfer / Change of BOP | Upon enquiry – Refer to Licensing Board.  
1. Mutual transfers on a case to case basis.  
2. Holder of licence must have operated at initial base of operation for at least 3 years to be eligible to apply for mutual transfer or temporary relocation under Section 80 (5) of RTA. | For both holders of licence and FT driver:  
Clean Certificate of Character.  
Clean Criminal Record.  
Valid Driving Licence.  
No objection letter from 2/3 of holder of taxi Licences located at proposed BOP.  
Holder of licence and FT driver applicable. PT driver not applicable. Document to be produced with details of FT driver. | Section 80(5) of RTA as amended: ‘NLTA may, on an application made by the holder of a taxi licence, authorize him to operate, in addition to his existing base of operation, in another location on a temporary basis and subject to such terms and conditions as NLTA may determine’. |
|---|---|---|---|
| Renewal of Public Service Vehicle (Taxi) Licence | Renewal every 3 years. | 1. Registration Books  
2. Insurance Certificate  
3. Certificate of Fitness  
4. Identity Card  
6. Clearance of Certificate of Character. | Enquiry will be conducted if licensee does not have a clean Certificate of Character. |